

Okonewa Blessing Eromosele

LL.B (Hons) • B.L • AIMIC • ILA

Content Quality Reviewer, Content Estimator and Project Coordinator

Barrister and Solicitor of the Supreme Court of Nigeria, Accredited Mediator

Delta State, Nigeria • ehiokonewa@gmail.com • 0802 884 9187

PROFESSIONAL SUMMARY

Detail focused content and coordination professional with hands on experience in content quality review, content estimating and project coordination, including remote work for a United States based team. Backed by strong legal training as a newly called Barrister and Solicitor and an accredited mediator. Precise with documents, clear in writing, organised under deadlines and careful with confidences.

CORE SKILLS

- Content quality review
- Content estimating
- Proofreading and formatting
- Project coordination
- Scheduling and reporting
- Customer service
- Email and calendar management
- Microsoft Office
- Legal research
- Document drafting
- Written summaries and briefs
- Client engagement letters
- Mediation and dispute resolution
- Client interview support
- Attention to detail
- Clear written communication

PROFESSIONAL EXPERIENCE

Content Quality Reviewer

2026

Altimeter Solutions • Remote

- Review written content for accuracy, clarity and consistency before publication.
- Check each piece against style and quality guidelines and flag issues for correction.
- Maintain a consistent standard across a high volume of published material.

Content Estimator and Project Coordinator

2026

Blue Kangaroo Packoutz, New Jersey • Remote

- Prepare content estimates and coordinate projects from intake through to completion.
- Track scope, documentation and timelines and keep records accurate and up to date.
- Coordinate remotely across time zones with a United States based team.

Chambers Extern

2025

Bola Omoyeni & Co, Corporate Law Chambers, Warri

- Conducted corporate legal research and prepared brief notes for supervising counsel.
- Reviewed and organised company documents and filings.
- Drafted client correspondence under supervision.

Administrative Officer (NYSC)

2024 to 2025

D Zebra Consult, Warri

- Managed office documentation, filing systems and daily records.
- Provided customer service and handled inquiries.
- Organised schedules and correspondence and assisted with report preparation.

Legal Research Team Manager

2019 to 2023

Ese Gam & Associates, Sapele

- Managed the legal research team and prepared clear summaries for senior counsel.
- Drafted letters, briefs and other documents.
- Organised case files and supported client interviews and fact gathering.

EDUCATION

Bachelor of Laws, LL.B (Hons) • Ambrose Alli University, Ekpoma, Edo State • 2018 to 2024

PROFESSIONAL CREDENTIALS AND MEMBERSHIPS

Call to the Nigerian Bar (B.L) • Nigerian Law School • 2025 / 2026. Enrolled as a Barrister and Solicitor of the Supreme Court of Nigeria.

MTI Accredited Mediator • 2025 / 2026. Accredited in mediation and dispute resolution.

Professional memberships • AIMIC, ILA.

INTERESTS

Research and reading • Writing • Professional development • Fitness and wellness

REFERENCES

Available on request.